

Butte Choice Energy Authority

Board of Directors Regular Meeting

Monday, April 13, 2020, 5:30 pm
326 Huss Lane, Chico, CA 95928

Board members may be present via teleconference or in person.

Members of the Public may view the meeting and comment as set forth below.

Members of the public will NOT be permitted to enter the meeting site.

Coronavirus (COVID-19) Advisory Notice: The health and safety of community members, public officials and employees is a top priority for BCEA. In compliance with local and state Public Health shelter-in-place orders currently in effect, and as authorized by Executive Orders N-25-20 and N-29-20, the members of the BCEA Board and BCEA staff will be participating in person, electronically, or via teleconference in this meeting. The public will not be permitted to attend at the meeting site to comply with Public Health Orders and social distancing rules. Members of the public are encouraged to participate remotely from a safe location in the manner described below.

Remote Public Participation

A) How to watch the meeting via YouTube:

- a) From your on-line location, <https://www.youtube.com/channel/UCHidik5N5lu0dU8NwhK3hIw>. Please note there may be a several second delay when you view the livestream webcast.

B) How to provide public comment:

- a) Before the meeting: email your comments to ButteChoiceEnergyCOB@buttecounty.net no later than noon on Monday, April 13, 2020 and they will be forwarded to the Board and included in the public record. Be sure to include the agenda item number you are addressing, as well as your full name and address.
- b) During the meeting: email your comment to ButteChoiceEnergyCOB@buttecounty.net and your comment will be read verbatim into the record.

Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact ButteChoiceEnergyCOB@buttecounty.net as soon as possible to ensure arrangements for accommodation.

1. **Call to Order**

2. **Oath of Office**

3. **Public Comment For Items Not on the Agenda**

This item is reserved for persons wishing to provide comment to the Board on any BCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be at the time the matter is called. Public comments from members of the public that are read at this meeting will be limited to 300 words.

4. **Consent Agenda**

a. Minutes from March 9, 2020 Board Meeting

Requested Action: Approve the Minutes from the March 9, 2020 Board Meeting

5. **Regular Agenda**

a. Operations and Administration Report from Interim Executive Officer

Receive updates on various operational and administrative activities and file with this report.

Topics include:

- i. 2020 Implementation Activities
- ii. BCE Financial Summary To Date
- iii. PG&E Matters Related to BCE Implementation
- iv. Executive Search Update
- v. Public Outreach/Marketing RFP

Requested Action: Receive for information and provide any necessary direction.

b. Banking and Credit Services Update

Requested Action: Direct staff to negotiate terms for up to \$8M line of credit and establishment of banking operations with bank identified through request for proposal process.

c. Agreement for Data Management and Call Center Services

Requested Action: Approve agreement with Calpine Energy Solutions to provide data management and call center services in support of BCE implementation and operations through June 30, 2023, and authorize the Interim Executive Directors to execute the agreement.

d. Agreement for Wholesale Power Services and Risk Management

Requested Action: Approve agreement with Pilot Power Group to provide wholesale power services in support of BCE implementation and operations through June 30, 2023 in substantially similar form, and delegate execution of the agreement to the Interim Executive Directors, with approval by Legal Counsel.

e. Agreement for Schedule Coordination Services

Requested Action: Approve agreement with Z-Global Inc. to provide schedule coordination services in support of the BCE implementation and operations through June 30, 2023 in substantially similar form, and delegate execution of the agreement to the Interim Executive Directors, with approval by Legal Counsel.

f. PG&E Service Agreement and CPUC Registration

Requested Action: Authorize Interim Executive Directors to execute PG&E Community Choice Aggregation service agreement, payment of Commuty Choice Aggregation bond, and submittal of registration packet to California Public Utilities Commission.

g. Adopt Resolution Approving BCE Conflict of Interest Code

Requested Action: Adopt Resolution approving BCEA Conflict of Interest Code

h. Discussion of BCE Policy Framework

Provide an overview of typical CCA policies and plan for BCE policy adoption.

Requested Action: Receive for information.

6. **Board Member and Staff Announcements**

Board Members may briefly provide information to other members of the Board and the public, ask questions of staff, request an item to be placed on a future agenda, or report on conferences, events or activities related to BCE business. There is to be no action taken on comments made by Directors unless authorized by law.

7. **Adjournment**

Public records that relate to any item on the open session agenda for a regular Board meeting are available on the BCEA website at www.buttechoiceenergy.org. Public records that are distributed less than 72 hours prior to the meeting will be posted for public review at the same time they are distributed to all members, or a majority of the members of the Board.